



KSFE

THE KERALA STATE FINANCIAL ENTERPRISES LIMITED

(A Government of Kerala Undertaking)

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Ref: 4336/WFS/Admn.

Date: 06.01.2023

CIRCULAR NO: 02/2023 (P&HR)

Sub: Staff welfare – Scholarship to the children/spouse of company employees for higher education above secondary level for the year 2022-23 – applications called for:

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It has been decided to give Scholarship to the children/spouse of company employees for higher education above secondary level, for the year 2022-2023, as was done in the previous years. Children/spouse of company employees studying in an Aided/Govt./Govt. recognized institution for a course above secondary level, who have passed the basic qualifying examination with marks 60% /B Grade and above are eligible for the scholarship.

Employees, whose children/spouse are/is eligible for scholarship may submit applications in the prescribed form (specimen enclosed), along with the following documents:

- 1) Photocopy of mark list of the basic qualifying examination (Attested by employee)
- 2) Course certificate from the institution where they are studying, specifying the name of course and the semester/year.

In the case of those who have been granted scholarship in last year and continuing the same course in this year, the course certificate and mark list need not be enclosed with the application. In such cases, the declaration by the employee, which is included in the application form, will suffice.

The application in the prescribed form along with the required documents should reach the Head Office **on or before 31.01.2023**. Applications received thereafter will not be considered on any account.

The Unit Heads are directed to ensure that the contents of this circular are brought to the notice of all the staff in their unit. They are also directed to collect and forward the application with required documents, so as to reach the same **in H.O. before 31.01.2023**.

For THE KSFE LTD.,

Dr. SANIL S K
MANAGING DIRECTOR

- To: 1) All Unit Heads. 2) All Assistant General Managers (Regions).
3) All Dept. Heads in Head Office. 4) All SDT Offices
5) All IAD Teams 6) PA to MD
7) Secretaries of all Trade Unions/Associations

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Corporate Office, "Bhadratha", Thrissur – 680 020

Application for Scholarship for Higher Education of the Children/Spouse of Company Employees for the year 2022 - 2023

A. Details of Employee:

1. Name of Employee

2. Employee code

3. Designation

4. Unit now working

B. Details of Candidate:

1. Name

2. Date of Birth

3. Age

4. Relationship to Employee

C. Course Particulars:

1. Name of Course

2. Whether the selection through entrance exam or not

Yes

3. Name of University/Board of Exam

4. Name of College / Institution

5. Year/Semester

D. Particulars of Basic Qualification

1. Basic Qualification

2. Marks Obtained

3. Class/Grade

4. Percentage of Marks

E. Proof of Testimonials enclosed:

1.

2.

3.

DECLARATION

I.....hereby declare that

1. all the particulars furnished above are true and I agree that if anything is found to be false, I will refund the Scholarship amount as and when demanded.

2.*my son/daughter/spouse Master/Kumari/Sri./Smt.....was granted educational Scholarship in the year 2021-2022 and he/she is now continuing education for the same course in the some institution forYear/semester.

Place :

Date :

Name &Signature of Employee

*stake off, if not applicable